



Bedfordshire Strategic Road Safety Partnership Board TOR

October 2017 (amended 24/1/18)

Vision

- To reduce deaths and injuries on Bedfordshire's roads.
- To facilitate a 'safe systems' approach to road safety in Bedfordshire.

We will achieve this by getting all stakeholders working together to deliver co-ordinated and targeted activity through a holistic mix of engineering, education and enforcement in order to reduce road casualties, antisocial road use, community concerns and costs to society.

This will be achieved by ensuring decisions are made using an intelligence led approach to data and community knowledge, enabling priorities to be identified and resources used to the greatest effect.

Terms of Reference

The following Terms of Reference provide operational guidance and should be read in conjunction with the relevant local transport plans and the Department for Transport British Road Safety Statement.

1. **Name of Group**

The Bedfordshire Strategic Road Safety Partnership

2. **Role**

The role of The Bedfordshire Strategic Road Safety Partnership is to:

- Facilitate a cohesive, coordinated and multi-organisational road safety effort at a County level.
- Provide leadership, advice and guidance on community road safety initiatives based on a strategic assessment of priorities and overarching strategy.
- Guide the capacity of a range of statutory and community road safety partners to contribute to reducing road casualties, incidents and safety concerns within local communities through one or more tactical groups of stakeholders.

3. Functions

To fulfil its role the Partnership will:

- Develop a strategic response to community road safety with a focus on safe and social road users.
- Produce and maintain a strategic assessment and subsequent road safety strategy or plan based on review of casualties, incidents and community concerns in Bedfordshire. These documents will be refreshed every 3 to 5 years.
- Ensure, where possible, no overlaps of initiatives exist and seek to progress complimentary actions based on identified needs.
- Provide advice and guidance to the Police and Crime Commissioner's road safety fund. Advise on allocation of funding for programmes to be delivered by road safety professionals, community groups and other interested parties. Ensure evaluation and accountability is robust and proportionate.
- Develop a recognised brand for the partnership.
- Facilitate a strategic communication and information exchange with all road safety stakeholders to ensure good practice, knowledge and skills are recognised and shared. This will include the identification and promotion of a range of funding and resource opportunities available through Government and other avenues.
- Guide the development of the capacity of national, county and local groups to develop and deliver road safety programmes in Bedfordshire.
- Oversee, monitor and report on a range of performance indicators that support delivery of the road safety strategy and delivery plans

4. Membership

Core members shall include:

- Central Bedfordshire Council.
- Bedford Borough Council
- Luton Borough Council
- Bedfordshire Fire and Rescue Service
- Public Health
- Bedfordshire Constabulary including JPS.
- Highways England;
- Office of the Police and Crime Commissioner.

Membership will also be open to a range of stakeholders from the Public, Private and Voluntary sectors to be determined by the Strategic group.

5. Sub groups

The Board is supported by two sub groups – the Data and Intelligence Group and Delivery Group. The remit of these groups are:

Data and Intelligence Group

- To gather and analyse data from across partners
- To research national best practice, policy and trends and understand their implications for Bedfordshire
- To identify trends and common issues from road safety partnership data and intelligence
- To conduct and commission research

- To make reports and recommendations to the Delivery Group and the Board

Delivery Group

- To consider reports from the Data and Intelligence Group and identify partnership solutions to prevent future collisions amongst high risk road users
- To develop and deliver an annual partnership work programme that will meet the strategic aims of the Board
- To report progress and issues to the Board before each meeting

6. Governance Arrangements

Overview and governance to the Strategic Group will be provided through the elected Executive Members for Highways, Community Safety and Public Health and through the Police and Crime Commissioner.

Establishment and governance of sub groups will be through the Strategic Group.

A-Meetings

Meetings shall take place not less than four times a year and be chaired DCC Garry Forsyth Bedfordshire Police.

B-Quorum

A quorum shall comprise not less than 3 statutory members. All apologies for Bedfordshire Strategic Road Safety Partnership meetings shall be recorded.

C-Review

These Terms of Reference will be reviewed at least annually.